

TEACHER FOLLOW-UP SHEET

What happened, what changed, what needs to happen next?

Suitable for:	Teachers, pastoral staff, safeguarding leads, programme coordinators	Time:	10-15 minutes
Format:	Staff reflection / follow-up record	Evergreen:	Yes

A useful anti-bullying activity should lead somewhere.

Use this sheet to capture what happened, what you noticed and what may need to continue afterwards.

1. What took place?

Activity / programme:

Date:

Year group / group:

Led by:

2. What stood out?

What appeared to engage pupils most?

Did any particular questions, ideas or concerns emerge?

3. Participation

Consider:

- ☐ Pupils were actively involved
- ☐ A range of voices were heard
- ☐ Some pupils appeared reluctant or disengaged
- ☐ Peer-group dynamics became noticeable
- ☐ Pupils raised useful questions or challenged assumptions
- ☐ Further discussion may be needed

Anything worth noting:

4. Safety and safeguarding

- ☐ The activity felt appropriately safe for the group
- ☐ No pupil was pressured to disclose personal experience
- ☐ Any safeguarding concern was passed through the school's usual procedures
- ☐ Some pupils may need an individual check-in

Follow-up required:

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What changed, and what needs to happen next?

5. What did we learn?

Did the activity reveal anything about bullying, silence, peer groups, reporting or safety in this setting?

Did pupils see the issue differently from staff?

6. What should happen next?

Choose any that apply:

- ☐ Follow-up lesson or tutor activity
- ☐ Assembly or wider discussion
- ☐ Individual pupil support
- ☐ Peer-support follow-up
- ☐ Staff discussion or training
- ☐ Review of reporting routes
- ☐ Review of anti-bullying policy or practice
- ☐ Parent/carers communication
- ☐ Further creative activity
- ☐ Further work with an external provider
- ☐ Other: _____

7. Keep the momentum

Who will take the next action?

What will they do?

By when?

When will we check again?

8. Final question

Did this activity simply happen, or has it given us something useful to build on?

Follow-up is part of the intervention, not an optional extra.